



EMBASSY AND PERMANENT MISSION OF THE
REPUBLIC OF GHANA, VIENNA

VIE/CON/8

**NOTICE TO GHANAIAN CAP 30 PENSIONERS AND BENEFICIARIES RESIDING
IN AUSTRIA**

The Embassy and Permanent Mission of the Republic of Ghana to the United Nations Office and other International Organisations in Vienna wishes to inform **all CAP 30 Pensioners and Beneficiaries residing in Austria** that the Controller and Accountant-General's Department (CAGD) will conduct a nationwide exercise to review and validate the pension documents of **all CAP 30 Pensioners and Beneficiaries**.

The exercise is aimed at ensuring the accuracy and integrity of the Government of Ghana (GoG) pension payroll, enhancing the efficient management of the CAP 30 Pension Scheme and maintaining a credible and up-to-date pension database. The exercise will be carried out over a period of one month, from **3rd to 28th August 2026**, excluding weekends and public holidays

Pursuant to instructions received from the Ministry of Foreign Affairs, the Embassy will facilitate the exercise for concerned Ghanaian pensioners and beneficiaries residing in Austria. Accordingly, **all CAP 30 Pensioners and Beneficiaries residing in Austria** are requested to **either submit scanned copies** of the underlisted documents by email to vienna@mfa.gov.gh or info@ghanaembassy.at or **present the original documents in person** at the Embassy between **9:00 a.m. and 4:00 p.m., Monday to Friday, excluding public holidays**, during the period of the verification exercise:

- Pension Advice; and
- Pension Form 1.

Widows and guardians are additionally required to present the birth certificate(s) of beneficiary minor child(ren), where applicable.

For further enquiries, please contact the Embassy via vienna@mfa.gov.gh or info@ghanaembassy.at.

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3RD AUGUST, 2026



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